

GENERAL INFORMATION	
Name of Institution	Yncréa Hauts-de-France – Hautes Etudes d'Ingénieur Lille Catholic University
Location	Lille, France Lille is located less than one hour by train from Paris and Brussels, one and a half hour from London and three hours from Amsterdam.
Fields of study	General engineering with specialization in : Architectural engineering; Banking, Finance and Insurance; Biomedical engineering; Building and civil engineering; Chemical engineering; Computer Science and Information technology, Energy, electrical systems and control systems; Entrepreneurship; Industrial management, Mechanical engineering; Smart Cities; Technologies, innovation and international textile management
Number of students	2400 students
Website	<a href="http://www.hei.fr/">http://www.hei.fr/</a>
International Relations Office	<b>Anne LACOUR</b> - International relations coordinator Tel: +33 (0)3 59 56 69 26 E-mail: <a href="mailto:anne.lacour@yncrea.fr">anne.lacour@yncrea.fr</a> Fax: +33 (0)3 28 38 48 05  <b>Sylvie FOURNIER</b> - Assistant Tel: +33 (0)3 28 38 48 58 ext: 6903 E-mail: <a href="mailto:sylvie.fournier@yncrea.fr">sylvie.fournier@yncrea.fr</a>  <b>Priscilla JAROSZ</b> - Assistant Tel: +33 (0)3 28 38 48 58 ext: 5623 E-mail: <a href="mailto:priscilla.jarosz@yncrea.fr">priscilla.jarosz@yncrea.fr</a>  <b>Caroline MERLIER</b> - Assistant Tel: +33 (0)3 28 38 48 58 ext: 5571 E-mail: <a href="mailto:caroline.merlier@yncrea.fr">caroline.merlier@yncrea.fr</a>
Mailing address	Hautes Etudes d'Ingénieur 13 rue de Toul, BP 41290 59014 LILLE CEDEX - FRANCE

ACADEMIC INFORMATION																						
Language of instruction	French																					
Class format	Lectures, laboratory work, tutorials, group projects																					
Full-time academic course load	In the European Credit Transfer System (ECTS), the normal workload for a full-time student is 30 credits per semester. We recommend exchange students to take a minimum of 20 credits. 14 contact hours = 1 ECTS																					
Grading system	<p><b>Grading scale goes from 0 to 20.</b></p> <table border="1"> <tbody> <tr> <td>A</td> <td>Grade <math>\geq 14</math></td> <td>Excellent</td> </tr> <tr> <td>B</td> <td><math>13 \leq \text{grade} &lt; 14</math></td> <td>Very good</td> </tr> <tr> <td>C</td> <td><math>12 \leq \text{grade} &lt; 13</math></td> <td>Good</td> </tr> <tr> <td>D</td> <td><math>11 \leq \text{grade} &lt; 12</math></td> <td>Satisfactory</td> </tr> <tr> <td>E</td> <td><math>10 \leq \text{grade} &lt; 11</math></td> <td>Just sufficient</td> </tr> <tr> <td>FX</td> <td><math>9 \leq \text{grade} &lt; 10</math></td> <td>Fail</td> </tr> <tr> <td>F</td> <td>Grade <math>&lt; 9</math></td> <td>Fail</td> </tr> </tbody> </table> <p>This grading scale is subject to change in the coming months.</p>	A	Grade $\geq 14$	Excellent	B	$13 \leq \text{grade} < 14$	Very good	C	$12 \leq \text{grade} < 13$	Good	D	$11 \leq \text{grade} < 12$	Satisfactory	E	$10 \leq \text{grade} < 11$	Just sufficient	FX	$9 \leq \text{grade} < 10$	Fail	F	Grade $< 9$	Fail
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Academic calendar	<p><b>Fall semester :</b> HEI3: End of August – End of January HEI4: Beginning of September – Mid-January HEI5: End of September – End of January</p> <p><b>Spring semester :</b> HEI3: Beginning of February – Mid-June HEI4: Mid-January – End of May HEI5: Beginning of January – End of April</p>																					
Language requirements	Compulsory language requirement for exchange students: French Intermediate level ( <b>B1/B2 level</b> ). Intermediate and advanced level classes in French language are provided for exchange students during each semester.																					
Departmental coordinators	<p><b>Architectural engineering</b> Denis OUAILLARBOUROU - <a href="mailto:denis.ouaillarbourou@yncrea.fr">denis.ouaillarbourou@yncrea.fr</a></p> <p><b>Banking, Finance and Insurance</b> Antoine LEJEUNE – <a href="mailto:antoine.lejeune@yncrea.fr">antoine.lejeune@yncrea.fr</a></p> <p><b>Biomedical engineering</b> Annabelle MAILFAIT – <a href="mailto:annabelle.mailfait@yncrea.fr">annabelle.mailfait@yncrea.fr</a> Laurent PEYRODIE – <a href="mailto:laurent.peyrodie@yncrea.fr">laurent.peyrodie@yncrea.fr</a></p> <p><b>Building and civil engineering</b> Julien CHAMOIN – <a href="mailto:julien.chamoine@yncrea.fr">julien.chamoine@yncrea.fr</a></p> <p><b>Chemical engineering</b> Patrick LEGHIE – <a href="mailto:patrick.leghie@yncrea.fr">patrick.leghie@yncrea.fr</a></p> <p><b>Computer Science and Information Technology</b> François LE FLOC'H - <a href="mailto:francois.lefloch@yncrea.fr">francois.lefloch@yncrea.fr</a></p> <p><b>Energy, electrical systems and control systems</b> Sandrine DHILLY – <a href="mailto:sandrine.dhilly@yncrea.fr">sandrine.dhilly@yncrea.fr</a> Dhaker ABBES – <a href="mailto:dhaker.abbes@yncrea.fr">dhaker.abbes@yncrea.fr</a></p> <p><b>Entrepreneurship</b> Chrystelle GAUJARD – <a href="mailto:chrystelle.gaujard@yncrea.fr">chrystelle.gaujard@yncrea.fr</a></p>																					

	<p><b>Industrial management</b></p> <p>Catherine DEMARQUE – <a href="mailto:catherine.demarque@yncrea.fr">catherine.demarque@yncrea.fr</a></p> <p><b>Mechanical engineering</b></p> <p>Stéphane BALY – <a href="mailto:stephane.baly@yncrea.fr">stephane.baly@yncrea.fr</a></p> <p><b>Smart Cities</b></p> <p>Ana RUIZ BOWEN – <a href="mailto:ana.ruiz-bowen@yncrea.fr">ana.ruiz-bowen@yncrea.fr</a></p> <p><b>Technologies, innovation and international textile management</b></p> <p>Denis DERANTON – <a href="mailto:denis.deranton@yncrea.fr">denis.deranton@yncrea.fr</a></p>
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<b>NOMINATION AND APPLICATION</b>	
Nomination	<p>Partners should nominate the students they have selected to <a href="mailto:anne.lacour@yncrea.fr">anne.lacour@yncrea.fr</a> providing the following information :</p> <ul style="list-style-type: none"> <li>- Name and surname</li> <li>- Major and Minor fields of studies</li> <li>- Duration of the exchange</li> <li>- E-mail address</li> </ul> <p><u>Nomination deadline</u> :</p> <p>For a stay beginning in August/September (Fall semester): <b>May 15, 2018</b></p> <p>For a stay beginning in January (Spring semester): <b>October 15, 2018</b></p>
Application procedure	<p>Once students have been nominated, they should fill in the <b>Application Form</b> and send it to HEI international office with supporting required documents (see below).</p> <p>After HEI receives their application, it can take up to <u>4 weeks after the application deadline</u> to process it and have the subjects chosen checked by the relevant department.</p> <p>Once a set of subjects has been approved and their application is accepted, students and their home university will be notified and sent the following information by e-mail:</p> <ul style="list-style-type: none"> <li>- Pre-arrival information</li> <li>- Information about the orientation session</li> <li>- Guide for international students</li> </ul> <p><u>Application Deadlines:</u></p> <p>For a stay beginning in August/September (Fall semester): <b>May 15, 2018</b></p> <p>For a stay beginning in January (Spring semester): <b>October 15, 2018</b></p>
Supporting documents required	<ul style="list-style-type: none"> <li>- Copy of passport/ID</li> <li>- One <b>passport-sized</b> photo (.jpeg when sent by email)</li> <li>- Transcripts of records.</li> <li>- A covering typed letter stating reasons for application</li> <li>- Proof of proficiency in French (reference letter from professor, diploma...). <b>Minimum B1/B2 Level.</b></li> <li>- Learning agreement</li> </ul>

<b>ACCOMMODATION</b>	
	<p>It may be very difficult to find housing upon arrival in Lille. So we strongly recommend to make sure that you have housing <b>before</b> your arrival in France.</p>

	You can either choose to apply for accommodation in a student residence or to look for housing on your own.
<b>Students halls of residence</b>	
General information	<p><b><u>AEU</u></b></p> <p>AEU provides French and international students with dorms on campus but also within the city.</p> <p>If you wish to book a room at AEU, kindly note that <b>all the housing information</b> (list of dorms, description, rent price, application procedure, etc.) is available on the website of AEU (Housing Office) : <a href="http://www.asso-aeu.fr/">http://www.asso-aeu.fr/</a></p> <p><b><u>ESTUDINES</u></b></p> <p>Estudines Artois and Flandres-Gambetta are private student residences situated slightly off-campus, about 15 minutes' walk to HEI and close to shops and subway station.</p> <p>These students residences offer furnished studio and one-bedroom apartments (from 19m<sup>2</sup> to 41m<sup>2</sup>). Further information available on <a href="#">Estudines' website</a>.</p>
Deadlines (recommended)	<ul style="list-style-type: none"> <li>- <b>May 30</b> for a stay beginning in August/September (Fall semester)</li> <li>- <b>October 30</b> for a stay beginning in January (Spring semester)</li> </ul>
<b>Other housing options</b>	
If you do not wish to book a room in a student residence, other options are available like flat sharing or private accommodation. Further information will be provided following acceptance.	

<b>ESTIMATED COST OF LIVING</b>											
<b>in Euros / per month</b>	<table border="1"> <tr> <td style="text-align: center;">Accommodation</td> <td style="text-align: center;">240 to 550€ / month</td> </tr> <tr> <td style="text-align: center;">Food</td> <td style="text-align: center;">About 300€ / month</td> </tr> <tr> <td style="text-align: center;">Books and office supplies</td> <td style="text-align: center;">About 50€ / month</td> </tr> <tr> <td style="text-align: center;">Transport (bus/metro pass)</td> <td style="text-align: center;">About 28€ / month</td> </tr> <tr> <td style="text-align: center;">Phone &amp; internet</td> <td style="text-align: center;">About 50€ / month</td> </tr> </table>	Accommodation	240 to 550€ / month	Food	About 300€ / month	Books and office supplies	About 50€ / month	Transport (bus/metro pass)	About 28€ / month	Phone & internet	About 50€ / month
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Don't forget to add :											
- <b>French Health insurance:</b> 217 Euros* per academic year. It is <b>mandatory</b> for all non-European students staying in France for <b>more than 3 months</b> .											
For students booking a room through AEU :											
- <b>AEU housing application fee</b> : 235 Euros* upon application											
Once you have been assigned a room :											
- <b>AEU services fee</b> : 360 Euros* (annual)											

	<ul style="list-style-type: none"> <li>- <b>AEU housing deposit:</b> One month rent. It will be returned at the end of the year if no material damage has been caused to the room.</li> <li>- <b>AEU student services card</b> : 5 Euros*</li> <li>- <b>Membership fees (AEU dorm)</b> : 96 Euros* (annual)</li> <li>- <b>Monthly rent + charges (water/electricity)</b> : depending on the residence</li> </ul> <p>AEU requires students to pay all fees and first month's rent before arrival.</p> <ul style="list-style-type: none"> <li>- <b>Insurance for accommodation</b> : About 40 Euros (annual)</li> <li>- <b>For students with a "CESEDA" visa</b> : Fiscal stamp of 60 Euros for OFII formalities (to buy once in France)</li> <li>- <b>Personal expenses:</b> About 200 Euros/month</li> </ul> <p>* Information based on fees for academic year 2017-2018.</p>
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VISA INFORMATION	
	<p>Citizens from Germany, Austria , Belgium, Denmark, Spain, France, Greece, Ireland, Italy, Luxembourg, the Netherlands, Portugal, the UK, Sweden, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Czech Republic, Slovakia, Island, Liechtenstein, Norway, Andorra, Monaco, Switzerland, San Marin and from Vatican are exempt from visa procedure.</p> <p><b>For students of the following nationalities</b> : Algeria – Argentina – Benin – Brazil – Burkina Faso – Cameroon – Chile – China – Colombia – Comoros – Congo (Brazzaville) – Cote d'Ivoire – Egypt – Gabon – Guinea – India – Indonesia – Iran – Japan – Lebanon – Madagascar – Mali – Morocco – Mauritania – Mauritius – Mexico – Peru – Senegal – Russia – South Korea – Taiwan – Togo – Tunisia – Turkey – USA – Vietnam</p> <p>An <a href="#">online application procedure</a> has been set up by the French Ministry of Foreign Affairs. <b><u>This procedure must be followed and is mandatory to obtain a student visa.</u></b></p> <p><b>For more information, please contact Campus France in your home country.</b></p> <p><b>For students from any other nationality :</b> Please check with the French Consulate which is the closest to your home. They will give all information concerning visa application process and the list of required documents.</p> <p>Check : <a href="http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaires-et-adresses-du-maedi/ambassades-et-consulats-francais-a-l-etranger/article/annuaire-des-representations-francaises-a-l-etranger">http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaires-et-adresses-du-maedi/ambassades-et-consulats-francais-a-l-etranger/article/annuaire-des-representations-francaises-a-l-etranger</a></p> <p>This webpage by the French Ministry of Foreign Affairs, provides the contacts of French embassies and consulates abroad.</p>

	<p>For exchange students staying in France for 1 semester only, please inform the consular officer if you wish to travel outside France or to have a salary work in France in order to be delivered the appropriate visa.</p> <p><b>Students need to have received a notification of acceptance from HEI (letter or email) before starting the visa application.</b></p> <p><b><u>A tourist visa is not sufficient and students will risk being expelled from France after 3 months. In such cases, diplomas or credits obtained will not be recognized.</u></b></p>
<b>Once in France</b>	
	<p>Students with <b>visa CESEDA R.311-3 6°</b> (Visa Long Séjour Valant Titre de Séjour) must have their visa validated by OFII (Office Français de l'Immigration et de l'Intégration) once in France. To do so, they need to bring the document provided by the French Consulate : <b>"Visa de Long Séjour – Demande d'attestation OFII"</b>. HEI International Office will help with the formalities.</p> <p>Students with a visa stating <b>"Carte de séjour à solliciter"</b> will have to apply for a resident permit (carte de séjour) once in France. HEI International Office will help with the application.</p> <p>Student with a visa stating <b>"Dispense temporaire de carte de séjour"</b> have no particular formalities to do. Please note that this visa doesn't allow students to have salary work in France or to travel outside France except to their home country.</p> <p><b><u>Also please note that with this type of visa, students may have difficulties obtaining the CAF housing allowance.</u></b></p>

<b>HEALTH INSURANCE</b>	
<p>Health Insurance <b><i>Mandatory</i></b></p>	<p>Even if you come in France with your own health insurance, <b>the French Government requires non-European students aged under 28 years old and spending more than 3 months in France to be affiliated to the French student health insurance, called "Sécurité Sociale Etudiante"</b>.</p> <p>The amount was 217 Euros in 2017-2018. The annual contribution must be paid for the entire academic year even for students arriving for spring semester only (January). It is be valid from September 1<sup>st</sup> to August 31<sup>st</sup> of the following year.</p> <p>It refunds about 70 % of medical costs. For further information : <a href="http://www.ameli.fr/assures/index.php">http://www.ameli.fr/assures/index.php</a> ("Soins et remboursements")</p> <p><b><i>Important: Sécurité Sociale Etudiante doesn't cover you if you travel outside France, in case of repatriation and for civil liability.</i></b></p> <p>In addition to Sécurité Sociale Etudiante, HEI requests that students provide an international health insurance, covering all medical costs for the first month of stay (until the end of September for Fall semester/whole year, until the end of January for Spring semester). We strongly advise student to</p>

	take out an insurance in their home country and ask students to provide the certificate before arrival. This insurance can be extended to the full period of stay and should cover repatriation and civil liability also.
Health insurance <i>Optional</i>	<p>Students have the option of taking a complementary financial cover to obtain better refunds. This cover supplements the affiliation to the Sécurité Sociale. There are several complementary student insurance companies.</p> <ul style="list-style-type: none"> <li>- SMENO: <a href="http://www.smeno.com">www.smeno.com</a></li> <li>- LMDE: <a href="http://www.lmde.com">www.lmde.com</a></li> </ul> <p>The costs vary depending on the insurance company and the option chosen (from about 90 Euros/academic year).</p> <p><b>Important :</b> Note that this complementary health insurance is <b>different</b> from the international health insurance students <b>have to</b> provide before arrival.</p>

ORIENTATION	
Welcome session	All international students are invited to take part in the orientation week during the first week of the semester. The programme of the orientation week will be provided before the start of the semester.

ADDITIONAL INFORMATION	
<p><b>COSMPOL'HEITE– international student association</b></p> <p>The aim of the association is to create bonds with international students. It also aims at making the arrival at HEI and in a new town easier. It helps students providing with a variety of services. They organise parties, sightseeing trips, regional specialties tasting ... Moreover each international student will be attributed a buddy who will initiate contact prior to arrival and answer questions.</p> <p>They can also organise pick up at the train station and help international students settle in their new environment.</p>	