Student Services and Information

Who can help?

**Academic Advising**
- College application information
- The organizational structure of your studies explained
- Information about the examination regulations (regulations, module catalog, curriculum)
- Advising on examination board application

**Academic Program Management**
- Admission to the master’s program
- Degree program and specialization advising
- Curriculum advising
- Advising on examination board application
- Course semester placement (when changing your degree program)

**Mentoring**
- Personal and confidential assistance with study-related and personal issues

**Internship Office & Examination Boards**
- Information and advising about the recognition of (pre-)internships
- Information and advising about student applications and acceptance of documents (i.e. recognition of examination results, course semester placement, elective course registration, compensation for disadvantages)

**International Exchange Office**
- Organizing and financing your study abroad and international internships
- Information about international experiences at home
- Information about the possibilities for course recognition after temporary stays abroad

**Doctoral Studies**
- Information about doctoral studies
- Admission to doctoral studies
- Admission to doctoral examination

**Student Council**
- Information about your time studying at the faculty of civil engineering
- Contact when you are having problems with your studies and learning environment
- Student experience exchange

**International**
- Exchange Office
- www.fb3.rwth-aachen.de/international
- Wednesday, 10:00 am - noon
- Room 6.2

**Civil Engineering**
- support@fb3.rwth-aachen.de
- Monday on appointment
- Room 6.1

**Transport Engineering and Mobility/Mobility and Transport**
- support@fb3.rwth-aachen.de
- Monday on appointment
- Room 6.2

**Environmental Engineering**
- support@fb3.rwth-aachen.de
- Monday on appointment
- Room 6.2

**Sustainable Management - Water & Energy**
- support@fb3.rwth-aachen.de
- Wednesday on appointment
- Room 10.1

**Industrial Engineering, Civil Engineering specialization**
- support@fb3.rwth-aachen.de
- Tuesday on appointment
- Room 6.2

**Vocational School Teaching**
- Dipl.-Ing. Jens Drescher
drescher@fdb.rwth-aachen.de
- On appointment

**Environmental Engineering**
- support@fb3.rwth-aachen.de
- Tuesday on appointment
- Room 6.2

**Adjusted consultation service due to the coronavirus (COVID-19)**
https://t1p.de/Support-FB3

Dr. Daniel Keunecke
support@fb3.rwth-aachen.de
Answers to frequently asked questions (FAQ):
www.fb3.rwth-aachen.de/studienberatung
Monday, 2:00 - 4:00 pm
Wednesday, 2:00 - 4:00 pm
Friday, 3:00 - 4:30 pm (during lecture period)
Room 6.2

Nancy Olm, M.A.
& Anna Kneth, M.A.
mentoring@fb3.rwth-aachen.de
A personal appointment can be made online:
www.fb3.rwth-aachen.de
(for brief information and to find out more about us)
Monday, 10:00 - 11:30 am
Room 6.1

Ljubica Rhein, M.A.
support@fb3.rwth-aachen.de
Richard Hermann, B.Sc.
support@fb3.rwth-aachen.de
Student application templates:
www.fb3.rwth-aachen.de/go/id/gry
Tuesday, 2:00 - 4:00 pm
Friday, 10:30 am - noon
Room 11

Richard Hermann, B.Sc.
support@fb3.rwth-aachen.de
Further information:
www.fb3.rwth-aachen.de/go/id/gpj
On appointment

Ljubica Rhein, M.A.
support@fb3.rwth-aachen.de
Richard Hermann, B.Sc.
support@fb3.rwth-aachen.de
Tuesday, 1:30 - 3:00 pm
Room 26.

Current information and changes can be found online:
www.fb3.rwth-aachen.de
last updated: November 2010